



TOWN OF GRAFTON
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FIRE CHIEF SEARCH COMMITTEE

MEETING MINUTES January 6, 2022

A regular meeting was called to order at 7:00pm. The following members met remotely Evan Brassard, Colleen Roy, Mark Haddad, Rick Allain, Bob Egan.

Colleen referred to the order by the governor amending open meeting law being available on the Town's website.

1. Reorganization
 - a. Mark moved to appoint Colleen Roy as Chair, vote; unanimous
 - b. Mark moved to appoint Rick Allain as Vice Chair, vote; unanimous
 - c. Mark moved to appoint Evan Brassard as clerk, there was a discussion about who would be responsible for meeting minutes, Colleen stated she would be responsible. Vote; unanimous
2. Upcoming Agenda Items
 - a. Mark recommended we start with reviewing the existing job description, including salary range and advertising.
 - b. Colleen recommended to invite BadgeQuest in for an update.
 - c. Mark asked if Grafton had done a previous salary survey when deciding on the \$130,000 a year salary for the incoming Fire Chief. Rick indicated that the salary came from the Fire Study Committee recommendation based on the MRI study. Evan stated that a new salary study will be in next week so the committee will have updated data to consider.
3. Upcoming Meeting dates
 - a. Evan is creating a google drive with any documentation for the committee to access going forward.
 - b. Rick suggested that we zoom as much as possible for the committee going forward.
 - c. The committee agreed that Thursday's work best going forward.
 - d. Next meeting date is January 20, 2022.

Adjournment at 7:09pm a motion was made by Mark to adjourn. Motion was seconded by Evan. The motion carried unanimously.

Respectfully submitted
Colleen Roy, Chair
Fire Chief Search Committee